

Name: _____

Date _____

Ten Percent Summary Focus Sheet

After you have read and highlighted the article, this focus sheet may help you get started.

STEP 1: In your own words, briefly list the two (2) to four (4) central ideas in the order they appear in the article. Then write a complete sentence describing each central idea. Remember, central ideas should not include your personal opinions about the article or the topic.

Central Idea Sentence One: _____

Central Idea Sentence Two: _____

Central Idea Sentence Three: _____

Central Idea Sentence Four: _____

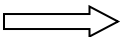
STEP 2: Create a topic sentence with S "T" A r t.

In _____


Source: magazine, newspaper (If your paper is handwritten, underline the source. If typed, *italicize*.)

article _____

Title of the article in quotes; capitalize all "big" words, over five letters long, and all nouns and verbs

_____ 

Author: In general, you can use just the last name of the author(s). If there is more than one, list all authors. If no author is named, write "the author(s)".

_____ 

right verb, for example: argue(s), explain(s), propose(s), discuss(es), any verb describing the purpose of the reading.
Avoid: says, tells, or writes.

topic: In a few words, describe what the article is about. If possible, do not include exact words from the title in the description of the topic.
